

# Using EasyBid OnLine with an iPad (Microsoft Remote Desktop)

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## Requirements

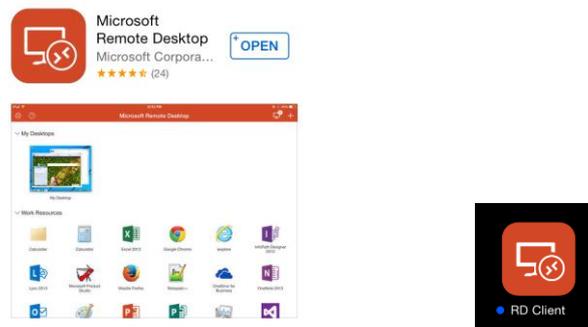
In order to connect your iPad to **EasyBid OnLine**, you need a program which can set up a Remote Desktop session. There are several programs which will do this. The one I now use is Microsoft Remote Desktop - this is available in a free version from the App Store. There are other Apps that do the same things and the settings listed below should all work as they are all trying to do the same thing - set up a Remote Desktop Connection to the EasyBid server.

Your iPad needs to be connected to the internet, either through WiFi or the 3G mobile network, to run **EasyBid OnLine**.

## Installing Microsoft Remote Desktop

Go to the App Store and search for 'Microsoft Remote Desktop'.

Tap and install the **Microsoft Remote Desktop** App. Once installed tap the OPEN button next to **Microsoft Remote Desktop** or out of the App Store you will have a '**RD Client**' icon.

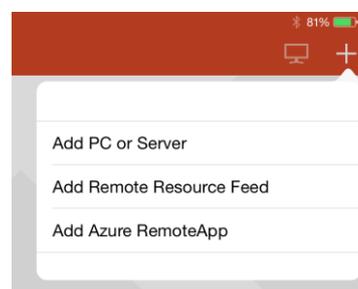


This software works well on the iPad and also on the iPhone.

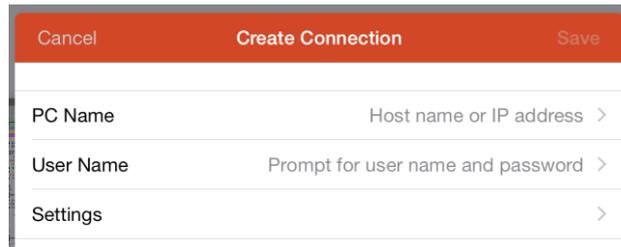
## Setting Up a Microsoft Remote Desktop Connection for the First Time

When you run **Microsoft Remote Desktop** for the first time, you need to set up a connection to **EasyBid OnLine**. These settings are then saved for future use. Run **Microsoft Remote Desktop**:

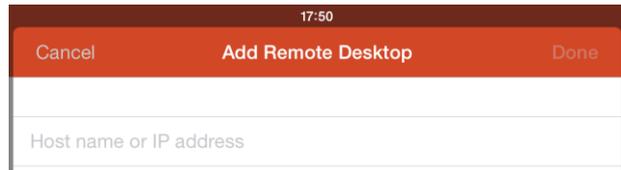
1. At the top right of the screen select the '+' button and select '**Add PC or Server**':



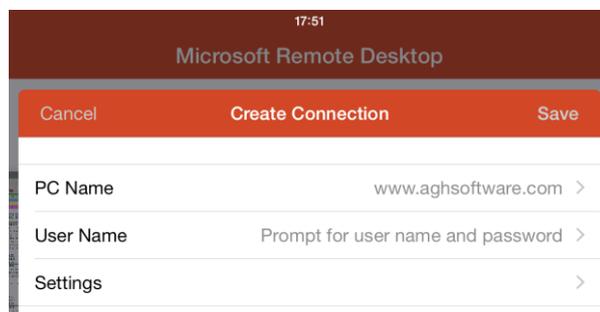
2. Tap on **PC Name**:



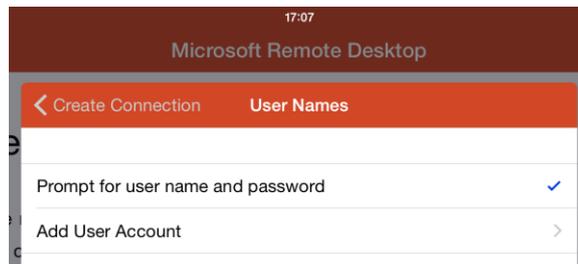
3. Where it says **Host name or IP address** enter '**www.aghsoftware.com**' and then **Done**:



4. Now tap on the **User Name**:



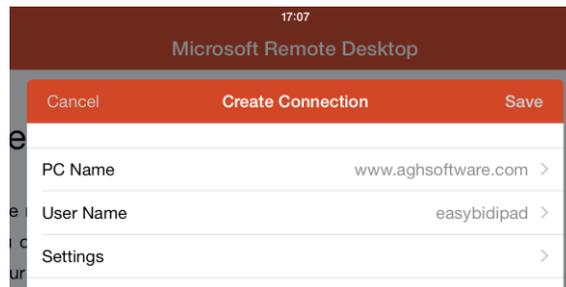
4. Select the bottom option Add User Account (this will save the passwords so you won't have to remember how to log in every time):



5. Enter the username and password as follows: **(note that Username and Password must be all lower case 'easybidipad')**:

Username:	<b>easybidipad</b>
Password:	<b>easybidipad</b>

6. Now select **Save**:



7. You should now see an icon on 'My Desktops' with **www.aghsoftware.com**:

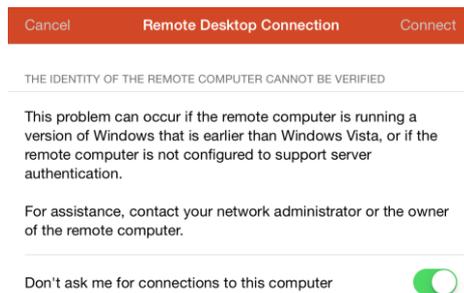


That's all the setup finished - now you are ready to connect to **EasyBid OnLine**.

### Logging into EasyBid OnLine

The following is what you will do each time to get into **EasyBid OnLine**.

From the **My Desktops** list tap the **www.aghsoftware.com** icon. Acknowledge the identification information screen by sliding the green slider to not remind you again and then select **Connect**:



The App will connect to the **EasyBid OnLine** server and show you a log in screen that allows you to identify yourself to EasyBid:



Enter your **FICO Code** and **EasyBid Password**.

It is easier to use this App in landscape mode rather than portrait mode.

If the on-screen keyboard does not appear automatically, tap the keyboard symbol at the top to bring up the onscreen keyboard. You can tap the keyboard symbol to turn off the keyboard afterwards.

Select OK and you will be presented with the EasyBid Bid Month and Stage screen.

**EasyBid OnLine** should now be up and running on your iPad!

## Hints and tips

<b>Drag your finger</b>	Moves the onscreen mouse
<b>Single Click</b>	Tap once
<b>Double Click</b>	Tap twice
<b>Two finger tap</b>	Same as right clicking – brings up right click menu
<b>Two finger drag</b>	Scrolls the screen up or down
<b>Two finger pinch</b>	Zooms the screen
<b>Keyboard</b>	Select the keyboard icon at the top of the screen

1. Hovering the mouse pointer produces tool tips.

£364 25:09		£28
3177		2347
PRG FCO HAM LHR - - CDG OTP ORY		
12	Trip 3127 Report LHR 1020Z	42
£21		
		2275
U *** LHR - - BUD PRG BCN MUC LHI		
20 06:13	08:16 07:13 06:12 07:12 07:1	
		£378 26:13

2. Tapping with two or more fingers enables Right Clicks

HAM NCL LHR	Highlight Day on Line (2)	5 1
07:13 06:10 08	'5 Trip Rule' Drop by Day	21 1
£197 14:08	'5 Trip Rule' Keep by Day	2 5
- -		01
		E
		22
		36
37		N
- - FR	Line Preference	12
17		2
£1		R
		12
HEL LHR	Cut	0
07:14 06:09	Paste	E
	Undo	20
3466		2
LHR HAM	FTL Information	01
07:14 08:12		
9:15 £20		

3. Sliders bars can be moved by double tapping but hold down your finger after the second tap.
4. Drag and Drop – Double Tap and hold
5. Using the EasyBid CTRL and SHIFT icons at the top of the screen to enable:
  - a. CTRL + Click
  - b. SHIFT + Click
6. Using the EasyBid CTRL+L / CTRL+T / CTRL+B icons or use the keyboard CTRL button and select a letter v/ number to perform keyboard combinations e.g.
  - a. CTRL+T
  - b. CTRL+5
  - c. CTRL+D etc
7. Single clicking the EasyBid Tool icon bottom right will display the EasyBid Tool dates in a separate box.

3 2036	3119	2	
ABZ LHR OTP		9:10	
1 1421 1319 1421			
£104 9:15 £73		£124	

EasyBid Tool		
Last Bidline Calendar event		
Yesterday	Mar 15 IBS1 Results	Mon 2 Feb 2015 2359hrs
Future Bidline Calendar events		
Tomorrow	Apr 15 LCY Closure	Wed 4 Feb 2015 0800hrs
2 days to go	Mar 15 IBS2 Publication	Thu 5 Feb 2015 1800hrs
6 days to go	Mar 15 IBS2 Closure	Mon 9 Feb 2015 0800hrs
6 days to go	Mar 15 Training Closure	Mon 9 Feb 2015 0800hrs
10 days to go	Mar 15 IOT Publication	Fri 13 Feb 2015 1800hrs
10 days to go	Mar 15 IBS2 Results	Fri 13 Feb 2015 1800hrs
13 days to go	Mar 15 IOT Closure	Mon 16 Feb 2015 0100hrs
14 days to go	Mar 15 Final Rosters	Tue 17 Feb 2015 2359hrs
22 days to go	Apr 15 IBS1 Publication	Wed 25 Feb 2015 1800hrs
27 days to go	Apr 15 IBS1 Closure	Mon 2 Mar 2015 0800hrs
28 days to go	Apr 15 IBS1 Results	Tue 3 Mar 2015 2359hrs
29 days to go	Apr 15 LCY Closure	Wed 4 Mar 2015 0800hrs
30 days to go	Apr 15 IBS2 Publication	Thu 5 Mar 2015 1800hrs
34 days to go	Apr 15 Training Closure	Mon 9 Mar 2015 0800hrs
34 days to go	Apr 15 IBS2 Closure	Mon 9 Mar 2015 0800hrs